



AFRICA IP CONFERENCE & EXHIBITION



GENERAL INFORMATION TO DELEGATES

Lusaka Zambia

7th - 9th December 2026



1. Venue

The Africa Intellectual Property (IP) Conference and Exhibition will take place at the Mulungushi International Conference Centre (MICC), Republic of Zambia from 7 to 9 December 2026.

2. Opening Ceremony

The Official opening of the Conference is scheduled for 09.00 am on Monday 7 December 2026.

3. Programme of Work

The programme of the Africa IP Conference & Exhibition is contained in a separate document (document ARIPO@50/IPCONF/INF.2).

4. Registration

Registration of delegates to the Africa IP Conference & Exhibition will be done electronically using this link

Africa IP Conference & Exhibition



Please register by 20 November 2026.

5. Working Language

The working language will be English.





6. Hotel Accommodation

ARIPO@50 ACCOMMODATION OPTIONS

Lusaka, Zambia | Hotel and serviced apartment reservation details

Hotel Name	Negotiated Rate	Contact Email	Reservation Link
Agora Apartments	Executive 1-bed: USD 178.50 Executive 2-bed: USD 222.50 Superior 1-bed: USD 200.50 Superior 2-bed: USD 234.50	reservations@theagoravillage.com	https://hotels.cloudbeds.com/reservation/RV8NvL#promo=PACRA2026
Grand Palace Hotel	Standard single: USD 100, B&B Twin sharing: USD 105	reservations@grandpalace.co.zm beilul.araya@grandpalace.co.zm	
Holiday Inn Lusaka	Standard: USD 159	joy.sweta@ihglusaka.com reservations@lusakaic.com mary.kakoma@lusakaic.com	
Inter Continental Lusaka	Standard: USD 245 Executive: USD 282	mwansa.katongo@ihglusaka.com reservations@lusakaic.com mary.kakoma@ihglusaka.com	
Matanga Village	Standard room: USD 70 1-bedroom apartment: USD 70 2-bedroom apartment: USD 120 Double-storey apartment: USD 170	matangavillage@gmail.com	
Neelkanth Sarovar Premiere	Executive suite: USD 230 Deluxe suite (standard): USD 280	events@neelkanthsarovarpremiere.com	
Protea Hotel Lusaka Tower	Standard: USD 160	reservations3@proteahotels.co.zm reservations@phlusakatower.co.zm	
Radisson Blu Lusaka	Standard single: USD 160 Double occupancy: USD 195	reservation.lusaka@radissonblu.com njavwanji.nachela@radissonblu.com lwembe.chibwe@radissonblu.com	https://www.radissonhotels.com/en-us/hotels/radisson-blu-lusaka
Southern Sun Ridgeway	Standard single: USD 129 Standard sharing: USD 164 Executive single: USD 229 Executive sharing: USD 269	SSRidgeway.Reservations@southernsun.com	0312PA_001 (Reservation code) SSRidgeway.Reservations@southernsun.com
Stay Easy Lusaka	Standard single: USD 85 Twin: USD 95	StayEasyLusaka.Reservations@southernsun.com	
The Quorum	Standard: USD 180 Executive: USD 200	reservations@thequorumzm.com	https://directbook.com/properties/TheQuorumDIRECT?promotion_code=123PACRA



7. Travel

To facilitate airport transfer arrangements, all delegates are requested to register online via the link provided in paragraph 4 and provide their arrival and departure details accordingly.

8. Airport Transfers

Airport transfers shall be provided for delegates.

9. Daily Shuttle Service

A daily shuttle bus service will only transport delegates from the recommended hotels to Mulungushi International Conference Center.

10. Travel Insurance

Delegates are advised to acquire travel insurance for the duration of their stay in Zambia.

11. Yellow Fever Vaccination

Zambia is not classified as a yellow fever endemic country; therefore, travellers arriving directly from non-risk countries such as those in Europe, the United States, or Canada are generally not required to present proof of yellow fever vaccination. However, travellers who are arriving from, or have recently transited through, countries where yellow fever is present must provide proof of vaccination in the form of an International Certificate of Vaccination or Prophylaxis (ICVP).

The vaccine must be administered at least 10 days prior to travel, and a single dose offers lifelong protection. In cases where a traveller transits through a yellow fever endemic country for more than 12 hours, proof of vaccination may also be required.

12. Immigration - Visas

Participants are advised to check their visa requirements before travelling to Zambia. Under Zambia's Revised Visa Regime (Circular No. 03/2026), foreign nationals fall into three categories:

- (i) visa-exempt nationals,
- (ii) nationals eligible for a visa on arrival or through a Zambian Mission abroad, and
- (iii) nationals who must obtain a visa prior to travel.

A complete list of countries under each category is provided in Annex II: Revised Visa Requirements for Entry into Zambia.

All travellers requiring visas are encouraged to apply in advance through the Zambia e-Visa system where applicable.





13. Climate

December in Zambia is warm to hot, with average temperatures ranging from 20°C to 30°C. This period falls within the rainy season, so rainfall is frequent, often occurring as afternoon or evening thunderstorms. Humidity levels are moderate to high, especially after rain.

14. Meals

During the Conference, delegates will receive mid-morning tea/coffee, lunch, afternoon tea/coffee, water, and cordials.

15. Currency

The Zambian Kwacha (ZMW) is the official and widely accepted currency. Visa and Mastercard are accepted in many hotels, restaurants, and major establishments, particularly in cities. Banks and foreign exchange bureaus can exchange major international currencies.

16. Time

Zambia operates on Central Africa Time (CAT), which is GMT +2.

17. Language

English is the official language in Zambia and is widely spoken and understood across the country. There are also several local languages, such as Bemba, Nyanja and Tonga, commonly used in daily communication.

18. Voltage

The power voltage in Zambia is 230 volts, AC (50 Hz). Delegates are advised to ensure that their electrical appliances are compatible with this voltage before use. The commonly used power plug socket types are C, D and G.

19. Telephone

The international dialling code for Zambia is +260.

20. Safety and Security

Appropriate safety and security measures will be provided inside and around the Conference premises.

21. Medical Facilities

Medical facilities will be made available during the conference.





22. Photography and Filming Notice

Photographs and video recordings may be taken during the event for use in ARIPO's current and future communications, publications and promotional materials. By attending the event, you acknowledge that your image, likeness and, where applicable, quotations may be captured and used by ARIPO in print and digital materials, including its website, social media platforms, publications and other communication channels.

If you do not wish to be photographed, filmed or otherwise featured in ARIPO communications, please notify the ARIPO Communications team before or during the event by Emailing: communications@aripo.org.

23. Contacts

The contact details of the event Organizing Committee are:

ARIPO

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IMHQ/101/8/4



8th April, 2026

CIRCULAR NO.03/2026

TO: All Regional Immigration Officers
All Immigration Officers In-Charge
All Officers- Headquarters
All Zambian Missions Abroad

RE: REVISED VISA REGIME

This circular supersedes any other visa circulars issued prior to it.

1.0 THE MEANING OF VISA

A visa is a tool which provides for preliminary examination of foreign nationals in terms of their suitability to enter the country. It is an endorsement in a valid passport of a foreigner, granting such person authority to enter Zambia within a specific period upon examination by an Immigration Officer at a port of entry.

2.0 TYPES OF VISAS

The Department issues the following types of Visas:

- 2.1 *Single Entry Visa*** – A Single Entry Visa allows the traveller to enter Zambia only once during the validity of the visa. The fee is US \$50;
- 2.2 *Double Entry Visa*** – A Double Entry Visa allows the traveller to enter Zambia twice during the validity of the visa. The fee is US \$80; and
- 2.3 *Multiple Entry Visa*** – A Multiple Entry Visa allows the traveller to enter Zambia multiple times during the validity of the visa. The fee is US \$80. Multiple Entry Visas shall only be issued by Headquarters through the e-visa facility.

Note: Single, Double and Multiple visas shall be valid for ninety (90) days from the date of first issuance.

Transit Visa– Transit visas are issued to nationals who require visas to enter Zambia and are transiting through the Country using land transport, and shall be valid for a maximum period of seven (07) days. The fee is US \$25;



- 2.4 **Day Tripper Visa-** A Day tripper visa is issued at a port of entry to a tourist who visits Zambia for a period of less than 24 hours and makes exit through the same port. The facility will also apply to tourists visiting Zambia and wish to visit a neighbouring country and re-enter within 24 hours. The fee is US \$10.

Note: The Day Tripper shall only apply at Victoria Falls and Kazungula Border Controls.

3.0 VISITORS AND TOURISTS

All ordinary Visitors, Business Visitors and Tourists are entitled to a free ninety (90) days visit in any period of twelve (12) months from the day of first entry into Zambia.

4.0 VISA REQUIREMENTS FOR FOREIGN NATIONALS

Foreign nationals wishing to enter the country fall within one of the three (3) distinct categories:

- Nationals who do not require visas in order to enter Zambia;
- Nationals requiring visas on arrival or Missions Abroad; and
- Nationals required to apply for visas prior their travel to Zambia.

Note: All persons who ordinarily require Visas to come to Zambia are eligible to apply for an e-Visa.

4.1 NATIONALS WHO DO NOT REQUIRE VISAS TO ENTER ZAMBIA

Table 1. Nationals who do not require visas to enter Zambia

1	Åland Islands	57	Ghana	113	Norway
2	Albania	58	Gibraltar	114	Oman
3	American Samoa	59	Greece	115	Palau
4	Andorra	60	Greenland	116	Panama
5	Angola	61	Grenada	117	Papua New Guinea
6	Anguilla	62	Guadeloupe	118	Pitcairn
7	Antigua and Barbud	63	Guam	119	Poland
8	Argentina	64	Guatemala	120	Portugal
9	Aruba	65	Guyana	121	Qatar
10	Australia	66	Honduras	122	Réunion
11	Australian Antarctic Territory	67	Hong Kong	123	Romania
12	Austria	68	Hungary	124	Ross Dependency
13	Azores	69	Iceland	125	Saint Helena
14	Bahamas	70	Iraq	126	Saint Kitts and Nevis
15	Bahrain	71	Ireland	127	Saint Lucia
16	Barbados	72	Isle of Man	128	Saint Martin
17	Belgium	73	Israel	129	Saint Vincent and Grenadines
18	Belize	74	Italy	130	Samoa
19	Bermuda	75	Jamaica	131	San Marino
20	Bhutan	76	Japan	132	Sandwich Islands
21	Bosnia and Herzegovina	77	Kenya	133	Saotome and Principe
22	Botswana	78	Kiribati	134	Saudi Arabia



23	Bouvet Island	79	Kuwait	135	Serbia and Montenegro
24	British Antarctic Territory	80	Lao People's Democratic Republic	136	Seychelles
25	British Indian Ocean Territory	81	Latvia	137	Singapore
26	British Virgin Islands	82	Lesotho	138	Slovakia
27	Brunei Darussalam	83	Liberia	139	Slovenia
28	Bulgaria	84	Liechtenstein	140	Solomon Islands
29	Canada	85	Lithuania	141	South Africa
30	Canary Islands	86	Luxembourg	142	South Georgia and the South
31	Cape Verde	87	Macedonia	143	South Korea
32	Cayman Islands	88	Madagascar	144	Spain
33	Channel Islands	89	Madeira	145	Suriname
34	China	90	Malawi	146	Svalbard and Jan Mayen Islands
35	Christmas Island	91	Malaysia	147	Swaziland
36	Cocos (Keeling) Islands	92	Maldives	148	Sweden
37	Comoros	93	Malta	149	Switzerland
38	Cook Islands	94	Marshall Islands	150	Tanzania
39	Costa Rica	95	Martinique	151	Tokelau
40	Croatia	96	Mauritius	152	Tonga
41	Cyprus	97	Mayotte	153	Trinidad and Tobago
42	Czech Republic	98	Micronesia, Federated States Of	154	Turkey
43	Denmark	99	Moldova, Republic of	155	Turks and Caicos Islands
44	Dominica	100	Monaco	156	Tuvalu
45	Dominican Republic	101	Montserrat	157	Uganda
46	Estonia	102	Morocco	158	Ukraine
47	Falkland Islands (Malvinas)	103	Mozambique	159	United Arab Emirates
48	Falkland Islands Dependencies	104	Namibia	160	United Kingdom
49	Faroe Islands	105	Nauru	161	United States of America
50	Fiji Islands	106	Netherlands	162	Vanuatu
51	Finland	107	Netherlands Antilles	163	Vatican City State
52	France	108	New Caledonia	164	Virgin Islands
53	French Guiana	109	New Zealand	165	Wallis and Futuna Islands
54	French Polynesia	110	Niue	166	Western Samoa
55	French Southern Territories	111	Norfolk Island	167	Zimbabwe
56	Germany	112	Northern Mariana Islands		

Note: Visa requirement for nationals of 53 countries were waived pursuant to Statutory Instrument No. 78 of 2024.



4.2 NATIONALS REQUIRING VISAS ON ARRIVAL OR MISSIONS ABROAD

Table 2. Nationals requiring Visas issued on Arrival or Missions Abroad

1	Belarus	19	Mexico
2	Bolivia	20	Mongolia
3	Brazil	21	Myanmar (Burma)
4	Burundi	22	Nicaragua
5	Chile	23	Paraguay
6	Colombia	24	Peru
7	Congo, Democratic Republic of	25	Puerto Rico
8	Congo, Republic of (Brazzaville)	26	Russia
9	Cuba	27	Rwanda
10	Djibouti	28	Saint Pierre and Miquelon
11	Ecuador	29	Thailand
12	El Salvador	30	United States Minor Outlying
13	Eritrea	31	Uruguay
14	Georgia	32	Venezuela
15	Haiti	33	Western Sahara
16	Heard and Mc Donald Islands		
17	Islands		
18	Kazakhstan		

4.3 NATIONALS REQUIRING VISAS PRIOR TO TRAVEL

Zambian entry visas for nationals whose countries fall under this category require advance clearance by the Zambian Authorities. Applicants must apply for the visa through the Director General of Immigration prior to their arrival into Zambia. The applicant must receive a letter of approval prior to his/her travel and present it to an Immigration Officer at a port of entry and pay the prescribed fee for the visa.

1	Afghanistan	19	India	37	Senegal
2	Algeria	20	Indonesia	38	Sierra Leone
3	Armenia	21	Iran	39	Somalia
4	Azerbaijan	22	Ivory Coast	40	South Sudan
5	Bangladesh	23	Jordan	41	Sri-Lanka
6	Benin	24	Korea North	42	Sudan
7	Burkina Faso	25	Kyrgyzstan	43	Syria
8	Cambodia	26	Lebanon	44	Tajikistan
9	Cameroon	27	Libya	45	Timor- Leste (East Timor)
10	Central Africa Republic	28	Macau	46	Togo
11	Chad	29	Mali	47	Tunisia
12	Egypt	30	Mauritania	48	Turkmenistan
13	Equatorial Guinea	31	Nepal	49	Uzbekistan
14	Ethiopia	32	Niger	50	Vietnam
15	Gabon	33	Nigeria	51	Yemen
16	Gambia	34	Pakistan		
17	Guinea Bissau	35	Palestine		
18	Guinea Conakry	36	Philippines		



5.0 EXCEPTIONAL CASES

5.1 DIPLOMATS ACCREDITED TO ZAMBIA

All Diplomats accredited to Zambia coming on official or private business should be issued with Gratis Visas at Zambian Missions Abroad or Port of Entry. This includes those Diplomats coming to do business with their respective Embassies/High Commissions.

5.2 DIPLOMATS NOT ACCREDITED TO ZAMBIA

All Diplomats not accredited to Zambia coming on official business should be issued with Gratis Visas at Zambian Missions Abroad or Port of Entry. Diplomats not accredited to Zambia coming on private business should obtain Visa in the normal way and pay the applicable visa fee.

5.3 STAFF OF INTERNATIONAL ORGANIZATIONS ACCREDITED TO ZAMBIA/AFRICAN REGIONAL GROUPINGS/AFRICAN UNION

5.3.1 Gratis Visas should be obtained at Zambian Missions Abroad or at Port of Entry on presentation of letters of accreditation. Persons belonging to International Organizations not accredited to Zambia can obtain visas at Missions Abroad or Ports of Entry on presentation of official or diplomatic passports, in which case the Visa fee shall apply.

5.3.2 Persons coming under the umbrella of an African Regional Grouping should be issued a Gratis Visa either at Missions Abroad or port of Entry upon presentation of an official passport and an official letter from that Organization.

5.4 PERSONS COMING TO ZAMBIA ON CONFIRMED GOVERNMENT BUSINESS

Persons holding ordinary passports but coming on Official Government Business should be issued a Gratis Visa either at Missions Abroad or port of Entry upon presentation of official letter from the Government Department/Ministry/Agency.


Japhet M. Lishomwa, Ph.D.
DIRECTOR GENERAL

cc. The Permanent Secretary -ISD
Ministry of Home Affairs and Internal Security
LUSAKA

cc. The Permanent Secretary -CRIAR
Ministry of Home Affairs and Internal Security
LUSAKA

